



# VAULTview: Enterprise Content Management Anytime, Anywhere



# Why Choose Us?

**VAULTview** changes the landscape of Document Management by reducing overall costs, eliminating paper & paper based processes, and providing a simple yet affordable solution to retrieve, store, and locate all document types.

VAULTview is a robust, scalable webenabled document management system that delivers fast, secure access, to documents and improves overall business processes. It is supported 24/7/365 and has full text OCR for searchable documents and workflow.

### 3 differentiators that make us unique...

# NO Implementation / NO Hardware fees

 No capital expenditures for system implementation or hardware which means instant ROI and more money to your bottom line

## Frees up Space & Time

 IT Department + employees are spared the burden of data storage maintenance.

#### Unlimited Users & Data

 Unlimited users and data storage allow companies to efficiently broaden their processes giving instant access across projects, departments, and locations.

**SCHEDULE A CALL:** 











99.9% guaranteed uptime ensuring your data is accessible at all times.

#### **INDUSTRY**

Healthcare

Accounts Payable

**Human Resources** 

Manufacturing

Distribution

Freight/Shipping

Microsoft Azure Data Centers and Physical Infrastructure (Provided by Microsoft Global Foundation Services)

ISO 27001 / 27002

ISO 27018

SSAE16 & SOC2

**Cloud Security** 

**FISMA** 

**HIPPA** 

**FERPA** 

# **Technical Information**

#### **VAULTview Enterprise Overview:**

- Browser-based viewer which enables secure access and sharing of documents
- Automatically captures documents or electronic reports from various systems (VV can store data from any system, email, etc. with additional professional services)
- Users can view, print, save to PC, annotate, redact, and highlight any given document upon permissions
- Unlimited index fields and full text search allows quick access to specific pages or data within a document
- Workflow automation module access for business process improvement
- Information can be viewable by multiple people, any place anywhere with proper security, data reports, mine and export to spreadsheets
- Native viewing of Word, Excel, JPEG, TIFF, PDF and more
- Thumbnails viewable on all selected documents for quick navigation to relevant image, same with deletion
- Email module to capture electronic documents
- Global and individual report retention parameters can be set for automatic purge or archival

#### **Security**

- Support for Secure Socket layers (SSL) ensures data transmission security
- Forced HTTPS on all websites
- Site level security ensure company wide access with IP address restrictions attached
- User level security ensure/limit access to specific departments or document types
- Keyword level security restrict access to specific document types within a given department
- User security logging and tracking of incorrect login attempts
- User Profile/Account lockout upon invalid # of attempts
- User Profile Account Password complexity requirements
- User Roles are permissions based: Restrictions/Access- Print,
   Email, Keywords, Annotations (View Only, Modify/Delete, Full Control)